

*Dedicated to the Health
Of the Whole Community*



Mental Health Department
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Date Prepared: September 19, 2008
Updated to Reflect Activities in: August 2008
MHSA Component: Workforce Education and Training

**1. Updates/Clarifications/Changes from DMH/CMHDA/County.
None**

2. Narrative – Overall Progress & Current Challenges.

On August 19, 2008, 80 stakeholders attended the WET Kick-off meeting. Consumers, family members and community agencies were represented well. Participants received an overview of the WET component, discussed strategies to reach stakeholders and separated into six workgroups to discuss the most effective services, barriers to Wellness and Recovery, barriers to delivery of quality Mental Health services and barriers to receiving quality mental health services.

On August 26, 2008, there was a Workforce Education & Training meeting. We debriefed from the WET kick-off meeting, had further discussion on how to reach the underserved and unserved stakeholders. We also reviewed the on-line surveys for Mental Health Department and Contracting Agency staff and community members. A subcommittee meeting is scheduled to meet on September 8, 2008 to provide more feedback re: the surveys.

Challenges:

- 1) Still need to increase the number of consumers and family members in the planning process. There were three consumers present at the workgroup meeting; the workgroup's goal is to have at least 50% (additional 18 participants) of the planning participants be either consumers or family members.
- 2) Another challenge identified is to have more MHD line-staff involved with WET planning process. At the kick-off meeting, there were only a handful of line-staff and none at the WET workgroup meeting.

3. Key Dates.

09/08/08	Subcommittee Meeting to review on-line surveys
09/10/08	Focus Group w/ECCAC
09/23/08	WET Workgroup Meeting
09/30/08	Focus Group w/Family Partners

4. Attachments. None

5. Summary of Planning Activities.

	Plan to Plan	Engagement & Commitment	Learning & Assessment	Prioritization & Planning
Accomplishments	<ul style="list-style-type: none"> ▪ Developed the Plan to Plan document and time line. Met with VISIONS and discussed our approach and methodology to engage stakeholders in the planning process. 	<ul style="list-style-type: none"> ▪ Met with executive management to introduce and discuss the WET planning process and get commitment from Mental Health Department’s Executive Leadership. ▪ Introduced the WET Plan to Plan, Needs Assessment and Multicultural Systems Transformation Training model to the WET work group. ▪ 08/19/08 - WET Kick-off event. Had six focus groups. 		
Planned	<ul style="list-style-type: none"> ▪ Continue to Update Plan to Plan based on WET Kick-Off Meeting and workgroup meetings. 		<ul style="list-style-type: none"> ▪ 9/8/08 – Finalize and disseminate Workforce Needs Assessment, Department/Contractor Survey and Community Survey. ▪ 09/10/08 – Focus group with the ECCAC. ▪ 09/30/08 – Focus group with Family Partners ▪ OCT Focus Groups: <ul style="list-style-type: none"> ○ TAY ○ Community Colleges ○ Students ○ Homeless ○ Psychiatrists ○ Contract Agencies ○ County HR & Labor Unions 	

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Date Prepared: 09/19/08

Updated to Reflect Activities in: August 2008

MHSA Component: Capital Facilities & Technology Needs (CFTN)

1. Updates/Clarifications/Changes from DMH/CMHDA/County.

The California Department of Mental Health (DMH) plans to release the Request for Information (RFI) to create a model for Electronic Health Record (EHR) in October. (Note: RFI was posted on 9/19/08).

Currently, CFTN funds cannot be used for construction or acquisition (only renovation) of privately owned property even if the property would be used for mental health purposes. A bill authorizing DMH to change this policy will likely be signed by the Governor in the next few months. The anticipated effective date of the change is January 1, 2009.

2. Narrative – Overall Progress & Current Challenges.

Overall, planning for technology needs progressed as planned. In August, Outlook Associates¹ completed interviews and began preparing an assessment of the County's readiness for implementing a full EHR. Upcoming challenges will include identifying and prioritizing projects and determining the level of effort and resources needed to ensure compliance system wide.

In August, capital facilities planning focused on exploring the possibility of purchasing 1075 E. Santa Clara Street (Downtown Mental Health) to ensure that mental health services would have a long-term presence in the downtown corridor. On August 22, many members of the Stakeholder Leadership Committee balked at the thought of investing a large portion of available funding into such a project, especially without exploring other options for bringing a permanent mental / physical health facility to downtown San Jose. At this early stage in IT planning, stakeholders have been hesitant to press for capital facilities projects; stakeholders anticipate that the implementation of an Integrated Information Systems Infrastructure (EHR, data warehouse, etc) will require the majority of available component funding.

¹The County contracted with Outlook Associates to assist in the planning process and to prepare documents for submission to DMH. Specifically, Outlook Associates will prepare the Technology Needs Assessment (County Technology Strategic Plan, Roadmap for an Integrated Information System Infrastructure, County Personnel Analysis) and will create the "Roadmap to the EHR" and depict the future IT state for the County.

3. Key Dates.

- 9/18/08 Outlook Associates to present initial findings to County staff.
- 9/26/08 Discuss initial findings with SLC.
- 10/17/08 Present and discuss initial projects with SLC.
- 11/21/08 SLC first review of CFTN Component Proposal (Enclosure 1).

4. Attachments: (none at this time)

5. Summary of Planning Activities:

	Plan to Plan	Engagement & Commitment	Learning & Assessment	Prioritization & Planning
Accomplishments	<ul style="list-style-type: none"> ▪ Planned a new series of consumer focus sessions ▪ Reorganized IT sub-committee. ▪ Planning for approval cycle of CFTN drafts for Enclosure #1. ▪ Planning for making decision on Capital expenditures. ▪ Finalized CFTN Steering Committee Membership. 	<ul style="list-style-type: none"> ▪ Following Kick-off Outlook Associates, MH and IT staff engaged in the interview process ▪ In addition to MHD and contract agencies, the consultants also met with DADS, Custody and Courts, Public Guardian, SSA. ▪ Discussed potential acquisition of Downtown MH with SLC on 8/22/08. Modified plan accordingly. 	<ul style="list-style-type: none"> ▪ Conducted 12 days of system Assessment interviews with 40 individuals and groups. ▪ This included 58 MHD and IT staff, 18 contract provider representatives fro 8 agencies, 20 consumers/ family members. ▪ Outlook conducted Initial playback of information gained held with MH and IT staff. 	
Planned			<ul style="list-style-type: none"> ▪ 9/17 – CF discussion with AMHCA Executive Committee. ▪ 9/26 - Conduct CFTN focus groups with consumers and family members. ▪ 9/30 – CFTN focus group with Family Advocates / Partners. ▪ Conduct CFTN focus groups with MHD Executive Staff, ECCACs and MHD managers. ▪ Market Research for EHR products. 	<ul style="list-style-type: none"> ▪ Start preparation of TN documents required as part of the Component Proposal.

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MHS Component: Prevention & Early Intervention

1. Updates/Clarifications/Changes from DMH/CMHDA/County.

On August 7, 2008, DMH released Information Notice 08-23 which:

- Revised the PEI Guidelines to allow “Underserved Cultural Populations” to be selected as a Priority Population without having to select a second population;
- Revised the PEI Guidelines to give counties more flexibility in choosing programs, services and evidence-based practices not included in the “Resource Materials;” and,
- Provided guidance on how to transfer CSS funds to the PEI component.

We anticipate information notices to be released addressing the following issues:

- A statewide PEI augmentation of \$40M; roughly \$1.9M for Santa Clara County;
- Guidance to allow counties to access more of their planning estimates for planning;
- Guidance on how to assign County PEI funds to support three of four approved statewide state-administered projects; and,
- Guidance for establishing a mental health joint powers authority that would initially be tasked with implementing a statewide PEI initiative – Ethnically Specific Interventions.

2. Narrative – Overall Progress & Current Challenges.

During the reporting period, PEI planning primarily focused on designing the planning process around the framework endorsed by the SLC in June. The Department worked to develop PEI needs assessments from the perspective of institutions in the primary care, education, juvenile justice and foster care sectors. These assessments are intended to prime the PEI conversation.

3. Key Dates. October 1, 2008 – PEI Kickoff and Education Sector Focus.

4. Attachments. None.

5. Summary of Planning Activities.

	Plan to Plan	Engagement & Commitment	Learning & Assessment	Prioritization & Planning
Accomplishments	<ul style="list-style-type: none"> ▪ Continued staff / stakeholder education and training by attending CIMH PEI workshop and technical assistance. 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ Finalized a report on the need for PEI services in schools from the perspective of educators. ▪ Started interviews of the juvenile justice and foster care systems to prepare the systems' needs assessments. 	
Planned	<ul style="list-style-type: none"> ▪ Hire PEI Director. ▪ Update PEI-related facts at a glance. ▪ Contract with MIG to assist in the PEI planning process until PEI Director and staff are hired. MIG assisted MHD in the CSS planning process. 	<ul style="list-style-type: none"> ▪ Oct. 1, 2008 - PEI Kick-Off Meeting & Education Sector Focus. 		

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Updated to Reflect Activities in: August 2008

MHSA Component: Housing

1. Updates/Clarifications/Changes from DMH/CMHDA/County.

- The approved MHSA Housing Program project (Belovida Santa Clara Senior Housing Project) is set for its groundbreaking on September 4, 2008. Again, this project will have 3 x one-bedroom units in this 28 unit complex designated for mentally ill senior older adults (62 years and older) who are homeless or at risk of homelessness. We are expecting approval of the 2nd project (Kings Crossing) any day now.
- Regarding our Housing Plus Fund: we are still awaiting responses to our over-the-counter RFP to non-profit housing developers. We still have \$1.85 million uncommitted.
- We have collected most of the relevant statistics that lay the foundation for our Housing Development Goals. The final piece will come from the Consumer Shared Housing survey, which is to be turned in on September 19, 2008.

2. Narrative – Overall Progress & Current Challenges.

- MHD has decided that the Fair Oaks Mental Health clinic staff will be the service provider for the next project (Sunnyvale Senior Housing Project) that we will submit to the state.
- Meetings have been scheduled with the developer and the service provider to review plans.
- We are in the process of establishing a Consumer Housing Advisory Committee, whose purpose will be to give feedback on the design of and services at each housing project.
- We have continued meeting with interested parties regarding creating a shared housing project(s). Two agencies seem ready to move forward: Momentum for Mental Health and Catholic Charities. Meetings have been scheduled with Nancy and Bruce to review the projects.
- We are in the process of conducting a survey of consumers about their interest in shared housing. The data in this survey will be used in the Housing Development Goals that are being developed.

3. Key Dates.

9/19/08	Return of input from the Consumer Shared Housing survey
9/19/08	First meeting of the Consumer Housing Advisory Committee
9/24/08	Meeting with Developer and Fair Oaks Mental Health clinic staff
10/17/08	SLC Presentation: Sunnyvale Senior Project & Survey Results
12/31/08	Submit Sunnyvale Senior Housing Project application to DMH & CalHFA

4. Attachments.

MHSA Housing Development Overview

MHSA Housing Development Overview

Revised: 9/19/08

I. MHSA Housing Program: 3.5 year allocation set aside from MHSA's Community Services and Support Component for permanent housing.

County's Allocation: \$19,249,300	
Capital Costs \$12,832,900	Operational Subsidies \$6,416,400

Name of Developer	Name of Project	Project Address	Target Population	Total # of units	Type of Units	Type of Project	# of MHSA Units	Capital Costs	Operational Subsidy	Estimated Occupancy Date
Mid-Peninsula	The Lathams	1920 Latham Avenue Mountain View, CA 94040	Adults & Older Adults	23	1 bdrms	Rental	8: 1 bdrms	\$800,000	\$400,000	TBD
Charities Housing	Kings Crossing	686 N. King Road, San Jose, CA 95133	Adults & TAY	94	1+2 bdrms	Rental	10: 1 bdrms	\$1,000,000	\$771,270	May. 2010
Charities Housing	Belovida Sta Clara	1858 Main Street Santa Clara, CA 95050	Older Adults: 62+ yrs	28	1 bdrms	Rental	3: 1 bdrms	\$300,000	\$250,000	Dec. 2009
Mid-Peninsula	Sunnyvale Senior	600 S. Fair Oaks Avenue Sunnyvale, CA 94086	Older Adults: 62+ yrs	124	1 bdrms	Rental	18: 1 bdrms*	\$1,800,000	\$0	Dec. 2010
				269		TOTALS	39	\$3,900,000	\$1,421,270	
						Balance		\$8,932,900	\$4,995,130	

* All these units have Section 8 rent subsidy vouchers attached to them.

II. Housing Plus Funds: Funds set aside from the County's Community Services and Support Plan and County General Fund for permanent supportive housing for FSP clients.

Housing Plus Fund Total: \$4,000,000	
MHSA Funds \$2,000,000	County Gen. Fund \$2,000,000

Name of Developer	Name of Project	Project Address	Target Population	Total # of units	Type of Units	Type of Project	# of FSP Units	Monthly Rent	Housing Plus Funds	Estimated Occupancy Date
First Cmty Housing	Curtner Gardens	701 Curtner Avenue San Jose, CA 95125	FSP A/OA	180	Studios	Rental	27: studios	\$557	\$1,350,000	Being rented
Charities Housing	Paseo Senter: I	1896 Senter Road San Jose, CA 95112	FSP A/OA	117	1-3 bdrms	Rental	5: 1 bdrms	\$460	\$250,000	July 2008
Charities Housing	Paseo Senter: II	1900 Senter Road San Jose, CA 95112	FSP A/OA	101	1-3 bdrms	Rental	5: 1 bdrms	\$460	\$250,000	Occupied
Charities Housing	Kings Crossing	686 N. King Road San Jose, CA 95133	FSP Adults	94	1-3 bdrms	Rental	2: 1 bdrms 3: 2 bdrms	1@ \$310:2b 2@ \$460:1b 2@ \$550:2b	\$300,000	May 2010
				492		TOTAL	42		\$2,150,000	
						Balance			\$1,850,000	